



EAST JOLIET FIRE PROTECTION DISTRICT
911 SOUTH BRIGGS ST.
JOLIET, ILL 60433

BOARD OF FIRE COMMISSIONERS

PHONE: (815) 723-1504
FAX (815) 723-1554

Packet Number: _____

Thank you for your interest in employment with the East Joliet Fire Protection District, please read this instruction packet closely and make sure you have all the required documents before returning the packet.

When returning the application packet, please include:

1. *Completed Application [Form 2]*
2. *Completed Signed Copy of Authorization Form*
3. *Copy of Birth Certificate*
4. *Copy of State of Illinois Driver's License*
5. *Copy of Firefighter II / Basic Operations Certification Illinois OFSM (If applicable)*
6. *Copy of State of Illinois (IDPH) Paramedic License*
7. *Proof of Enrollment in a Paramedic Program (If currently EMT-B)*
8. *CPAT at Time of Hire*
9. *Current CPR card*
10. *Preference Point Form*

All documents must be returned to the East Joliet Fire Protection District in the original packet no later than Tuesday, November 21 2022.

Written Exam Information: Hopewell Academies
1009 S. Briggs St
Joliet, IL 60433

Written Exam Date: December 10, 2022

Test Time: 09:00 A.M.

Note: The doors to the room where the test will be conducted will be locked with no admittance after 09:00 a.m.

FORM 2

EAST JOLIET FIRE PROTECTION DISTRICT - STATE OF ILLINOIS
FIREFIGHTER APPLICANT PERSONAL DATA QUESTIONNAIRE

FIREFIGHTER APPLICATION PACKET NUMBER: _____

1. Name _____
Last First Middle

2. List any other names you have used or been known by (*include maiden name*): _____

3. Address: _____
Number & Street City State Zip

4. Home Phone No. (_____) _____

5. Business Phone No. (_____) _____

6. Driver's License State _____

Driver's License No. _____ Class _____

7. Social Security No. _____

8. U.S. Citizen? Yes _____ No _____

If no, are you an alien with evidence of intention to become a U.S. Citizen?

Yes _____ No _____

LIST ALL FORMER ADDRESSES FOR THE PAST TEN (5) YEARS IN CHRONOLOGICAL ORDER (If Applicable)

9. Address _____
Number & Street City State Zip

10. Address _____
Number & Street City State Zip

11. Address _____
Number & Street City State Zip

12. Address _____
Number & Street City State Zip

13. Address _____
Number & Street City State Zip

EDUCATION

14. **CIRCLE HIGHEST GRADE COMPLETED**

GED CERTIFICATE HIGH SCHOOL COLLEGE 1 2 3 4
GRADUATE SCHOOL M.A. Ph.D. OTHER

	Name and Address of School (Include City and State)	Date(s) Attended	Graduate?	
			Yes	No
15.	High School _____			
16.	Undergraduate Education _____			
17.	Graduate Education _____			
18.	Trade Schools _____			
19.	What college degrees have you attained? _____			
20.	List coursework relevant to position for which you have applied: _____ _____ _____			

MILITARY

21. Are you now or have you ever been in the military service? Yes ____ No ____
22. Branch of service _____
23. Are you now or were you ever an active member of any branch of the U.S. Military Reserve Forces or National Guard Unit? Yes _____ No _____
- Rank _____
24. Unit _____ From _____ To _____

EMPLOYMENT HISTORY

List all jobs you have had for the last five (5) years. Put your current job first. Include military service in proper time sequence along with part-time jobs.

27. **Present employer's name:**

_____ **Phone** _____

Address _____
Number & Street City State Zip

Job Description _____

Do you object to our contacting them? _____

Employed _____ to _____ **Salary** _____ **Per** _____

28. **Employer's name** _____ **Phone** _____

Address _____
Number & Street City State Zip

Job Description _____

Do you object to our contacting them? _____

Employed _____ to _____ **Salary** _____ **Per** _____

29. **Employer's name** _____ **Phone** _____

Address _____
Number & Street City State Zip

Job Description _____

Do you object to our contacting them? _____

Employed _____ to _____ **Salary** _____ **Per** _____

30. **Employer's name** _____ **Phone** _____

Address _____
Number & Street City State Zip

Job Description _____

Do you object to our contacting them? _____

Employed _____ to _____ **Salary** _____ **Per** _____

Job Description _____

Do you object to our contacting them? _____

31. Have you ever been suspended or terminated, other than from an economic layoff, from any prior employment? Yes _____ No _____ If yes, please explain:

32. Have you ever resigned from any employment position because of misconduct or unsatisfactory performance or while under investigation? Yes _____ No _____

If yes, explain: _____

33. Have you ever taken a civil service exam? Yes _____ No _____

Agency _____ Date _____ Position on List _____
Status _____

34. Are you currently on any eligibility list(s)? Yes _____ No _____

If yes, indicate position applied for, status on list and expiration date of each: _____

REFERENCES

Please list three (3) adults not related to you and not former employers, who have known you for more than three (3) years. All persons to whom you refer will be asked to appraise your character, ability, experience, personality, and other qualities.

35. Name _____ Address _____
Home Phone _____ Business Phone _____
Occupation _____ Relationship _____

36. Name _____ Address _____
Home Phone _____ Business Phone _____
Occupation _____ Relationship _____

37. Name _____ Address _____
Home Phone _____ Business Phone _____
Occupation _____ Relationship _____

39. Please review the enclosed job description for the position for which you are applying and state whether you can perform the essential job functions listed therein with or without reasonable accommodation.

Yes _____ No _____

40. If accommodation is needed, please explain: _____

41. Person(s) to be notified in case of emergency.

Name _____ Address _____
Phone _____ Relationship _____

Name _____ Address _____
Phone _____ Relationship _____

Name _____ Address _____
Phone _____ Relationship _____

**EAST JOLIET FIRE PROTECTION DISTRICT
AUTHORIZATION FORM**

I, _____, hereby authorize the EAST JOLIET FIRE PROTECTION DISTRICT and its agents, employees or representatives to obtain and use all information relating to my previous and current employment, education, military record, criminal conviction history, personal characteristics, and all other information which may bear favorably or unfavorably upon my application for employment made to the EAST JOLIET FIRE PROTECTION DISTRICT. I also consent to the release to the EAST JOLIET FIRE PROTECTION DISTRICT of any and all medical records prepared during the physical examination I am required to undergo for employment with the EAST JOLIET FIRE PROTECTION DISTRICT. I further release from liability any person or persons providing or receiving any such information in connection with this pre-employment investigation.

I understand that I will undergo a job task test as part of the application process and that such job task test shall subject me to vigorous physical exercise. I further understand that I should be in appropriate physical condition before performing the test, and that I must submit the EAST JOLIET FIRE PROTECTION DISTRICT CERTIFICATION OF SAFE PARTICIPATION IN JOB TASK TEST form prior to participating in the job task test.

I also agree to indemnify and hold harmless the EAST JOLIET FIRE PROTECTION DISTRICT, the Board of Fire Commissioners of the EAST JOLIET FIRE PROTECTION DISTRICT, the individual trustees and commissioners, employees, and agents against any claim or loss whatsoever, including but not limited to attorneys' fees and any cost of defense which arises directly or indirectly out of any injury which I might sustain in the job task test and/or application process. I also covenant that for the consideration of my application, I agree not to sue the EAST JOLIET FIRE PROTECTION DISTRICT, the individual trustees and commissioners, employees and agents for any injury, loss or damage as a result of such process including but not limited to personal injury, wrongful death, court costs, attorneys' fees and interest, in any manner caused directly or indirectly, including the negligent acts or omissions of the EAST JOLIET FIRE PROTECTION DISTRICT, its trustees and commissioners as well as its employees and agents.

I hereby acknowledge and agree that as a condition of employment with the EAST JOLIET FIRE PROTECTION DISTRICT, I must maintain at all times a valid State of Illinois Driver's License, of the Class required to operate all vehicles of the EAST JOLIET FIRE PROTECTION DISTRICT. I do further agree that my failure to maintain said driver's license will constitute reason for withdrawal of a conditional offer of hire or just cause for my dismissal from employment with the District. At time of hire, I must qualify for, obtain and maintain at all times a valid State of Illinois Firefighter II certification. I do further agree that my failure to obtain and maintain the requisite certifications will constitute reason for withdrawal of a conditional offer of hire or just cause for my dismissal from employment with the District.

Signature _____

SUBSCRIBED and SWORN to
Before me this _____ day of
_____, 20__.

Notary Public

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. This organization is committed to the policy of equal employment opportunity in recruitment, hiring, career advancement, and all other personnel practices. Your job related experience and other qualifications will be considered without discrimination on the grounds of race, color, religion, sex, national origin, age, or physical or mental handicap. All information provided in this application will be treated confidentially, and will be used only to help assure the best use of your abilities if you are employed with us.

Completed Form Checklist

- | | |
|--|--------------------------|
| Completed Signed Copy of Release of Information Form | <input type="checkbox"/> |
| Copy of Birth Certificate | <input type="checkbox"/> |
| Copy of State of Illinois Driver's License | <input type="checkbox"/> |
| Copy of Firefighter II / Basic Operations Certification Illinois OFSM
(If applicable) | <input type="checkbox"/> |
| Copy of State of Illinois Paramedic License | <input type="checkbox"/> |
| Proof of Enrollment in a Paramedic Program (If currently EMT-B) | <input type="checkbox"/> |
| Current CPAT (If not available when application is due, must be
completed and submitted by time of hire.) | <input type="checkbox"/> |
| Current CPR card | <input type="checkbox"/> |
| Preference Point Forum | <input type="checkbox"/> |

Important Disclaimer for Potential Applicants:

As part of this application form, you will be required to submit various documents, records and/or additional forms. Be sure to allow sufficient time to gather this documentation and fully complete the application before the deadline. Do not wait until the day before the application deadline to collect and submit additional required documentation. For your application to be accepted, all materials must be submitted as outlined above and received prior to the deadline.